

Wroxall Primary School Learning Support Assistant

Job Description / Person specification

Qualifications and training	
Essential	Desirable
• Five or more GCSEs at grades 9 to 4 or equivalent, including English and maths. • A relevant qualification within education or childcare (for example NVQ Level 3 award in supporting teaching and learning within schools).	• First aid training. • Safeguarding training • CPD related to Attachment and Trauma Awareness and supporting children with additional needs
Skills and experience	
Essential	Desirable
• Recent experience of working with children. • Experience of record keeping and monitoring. • Effective oral and written communication skills. • Demonstrable levels of numeracy and literacy. • Good organisational skills and time management. • Excellent communication skills. • Effective problem-solving skills. • The ability to remain calm under pressure. • The ability to be proactive in seeking solutions. • The ability to work with children in a professional manner. • Experience working with children and young people with additional needs.	• Experience within a primary school setting. • Experience of supporting children with EHCPs • Experience in a specialist area, such as SEND or behaviour support. • Experience of multi-agency working.

Knowledge	
Essential	Desirable
• Knowledge of areas of legislation relevant to child protection and safeguarding. • Knowledge of relevant school policies and procedures. • Recent knowledge and understanding of the primary curriculum.	• Experience of teaching early reading and delivering a synthetic phonics programme. • Experience of supporting children with SEND and behavioural needs. • Knowledge of legislation and statutory guidance specific to primary schools.
Personal traits	
The successful candidate will be	
• Able to work independently but also as part of a team. • Dedicated to their practice. • Punctual and professional within all aspects of their role with a high regard to school policies and procedures. • Able to maintain successful working relationships with colleagues. • Reliable and able to be flexible in their approach to work. • Positive and engaging. • Able to plan and take control of situations. • Capable of handling demanding workload and successfully prioritising work. • Empathetic to those who face barriers to their learning. • Patient with children who take longer to understand information.	
Additional requirements	
The successful candidate will have	
• The capacity to work flexibly. • An enhanced DBS check. • Available references from a previous employer or organisation.	

